

Wedding Event Form

Locations and Times

Event Date: _____
Designated Contact Person: _____ Contact info _____
Wedding ceremony: Location _____ Time _____
Photography: Location _____ Time _____
Reception: Location _____ Time _____
Other: _____ Location _____ Time _____

Total number of wedding party and guests: _____
Number of those staying at the Whaler: _____
Name of registered guests & unit #:

Owner/Guest _____	Unit# _____
Owner/Guest _____	Unit# _____
Owner/Guest _____	Unit# _____
Owner/Guest _____	Unit# _____
Owner/Guest _____	Unit# _____
Owner/Guest _____	Unit# _____
Owner/Guest _____	Unit# _____

Setup

Tables: _____
Chairs: _____

Vendor Name(s): _____
Parking requirements _____
Insurance requirements _____

Fees

Deposit \$100* (for small simple ceremonies requiring no setup)
Damage Deposit \$500* (for large ceremonies/receptions/parties requiring setup and extended use of common space)

**Deposits due 8 weeks in advance*

EVENT & USE OF COMMON SPACE AGREEMENT

I, _____, Owner/Guest of Unit _____

hereby agree to the terms of the Event & Use of Common Space Agreement and agree to adhere to the policies and procedures governing as such.

Owner/Permitted User Signature _____ Date _____

AOAO Management Use

AOAO Approval Signature: _____ Date: _____

Small ceremonies requiring no setup

\$100 Deposit Collected _____

\$100 Deposit Returned _____

AOAO Signature _____

AOAO Signature _____

Large ceremonies/receptions/parties requiring setup and extended use of common space

\$500 Deposit Collected _____

\$500 Deposit Returned _____

AOAO Signature _____

AOAO Signature _____

Additional Comments
